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A dissertation is the crowning achievement of years of graduate study. But many graduate students struggle long hours with formatting their dissertations properly. This book guides a graduate student, step by step, through the process of using Microsoft Word to produce a dissertation that meets the requirements of the student's graduate school -- the first time it's submitted. Throughout, the book uses real-world examples of formatting requirements from actual graduate schools, and is amply illustrated to provide a visual guide to working through Microsoft Word. Tips and tricks about Word will help a graduate student devote time to the content of the dissertation, not its formatting.

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